



National Capital Region Council

NCRC EXECUTIVE MEETING

**Wednesday December 14, 2005 - 7:00 p.m.
J. K. Wyllie, 233 Gilmour Ave.**

MINUTES

In Attendance:

Judy Andersen	Zelma Buckley	Ed Cashman
Daniel Charron	Stephen Conty	Wilma Findlay
Maria Fitzpatrick	Joyce Giles	Eileen Hickey
Gloria Kelly	Karoline Klüg	Carl Laguerre
Marie-Louise Larocque	Pat McGrath	Tony Nicolas
Barb Stewart		

Staff:

Pierre Lebel	Pierre Parker	Stephanie Penwarden
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Observers:

June Dale	Richard Des Lauriers (late)	Sandra Griffith-Bonaparte (late)
Jacques Marengère	Gord McAllister	Alex Sauvé
Michel Tondreau	François Zarraga	

Regrets:

Pamela Burns	Edie Léger	Andrée Massicotte
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Absent:

Muriel Anderson	Glenda Eagle
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Before the meeting convened a number of changes in the NCR Executive were pointed out to the Executive. Daniel Gagnon resigned, Maria Fitzpatrick becomes Member At Large. Monique Lanoy has been replaced by Marie-Louise Larocque as chair of CRF-O. James Fridrich has resigned and Jacques Marengère is now male co-chair of Pride. Richard Des Lauriers has resigned and Steve Conty has made the decision to co-chair Separate Employers and Direct Charter Locals. Steve Conty's change has moved Daniel Charron to Member At Large. Pamela Burns has not resigned but will not be participating at meetings until her term assignment is over with the PSAC.

The meeting convened at 7:00 p.m. in the J.K. Wyllie Boardroom at 233 Gilmour.

1) Oath of Office

The oath of office was taken by J Marengère, M Fitzpatrick, ML Larocque, S Conty and D Charron.

2) Review and adoption of proposed agenda

Motion: to adopt the agenda as amended

M/S T Nicolas / P McGrath

Carried.

3) Moment of Silence

A moment of silence was held in recognition of Matthew Lalonde, son of Tina Cabral (UTE 70000), Anne Klotz (CEIU 70707), and Roger Poulin (GSU 70055).

4) PSAC Statement on Harassment

The PSAC statement on harassment was read by E Hickey and F Zarraga.

5) Remarks a) REVP

It is important to ensure that our region is planning for proper succession. Everyone should be able to do different jobs. It is important to assist in developing opportunities for self improvement. In this light, we are planning leadership training possibly Feb 14/15 or 21/22. This is the reason why Stephanie requested to know if you had taken the National Officers Training Program (NOTP). The leadership training is being offered by PSAC National Education Program.

b) Regional Coordinator

The 2006/07 calendars should be arriving soon. Please ensure that the regional offices have received your requests. Pierre Lebel has replaced Madeleine Bachand during her deferred leave. If anyone would like to work on temporary assignments in the regional offices please let Pierre Parker and Ed Cashman know as there may be some opportunities for upcoming small projects.

6) Approval of minutes from October 12, 2005

Item 13 Should read: "Barb Stewart reported on behalf of her workplace that the employer has provided financing in the form of salary for a member to attend ..."

Motion: to approve the minutes of October 12, 2005 as amended.

M/S K Klüg / B Stewart

Motion to approve the minutes of October 12, 2005 as amended is carried.

7) Finance

Any outstanding invoice for 2005 must be submitted to S Penwarden by December 16, 2005. If you are planning expenditures between December 17 and December 31, 2005 please let S Penwarden know or the expenditures will be charged to 2006.

The unexpected shortfall has been covered. Thanks to all the committees who agreed to redistribute funds, 2005 should now balance.

a) January 1 to November 30, 2005 Unaudited financial statement

Motion: to adopt the unaudited statement for the NCRC from January 1 to November 30, 2005 as presented.

b) Forecasts to year's end

At the NCR Regional Convention a request was made that the NCR Council adopt a 3 year budget plan. This will be done. As part of the 3 year plan, recommendations have been drafted to be presented and approved by the Executive. Item iv a-c has been previously approved. The other points are new.

7 i) No committee of the NCRC will receive more than 25% of their 2006 allocation until they have presented a written detailed plan for the year.

The plan is for information purposes only and is for the respective committees to approve. Budget plans are not written in ink; they are plans and can be modified by the respective committee as required.

Motion: to adopt recommendation 7i as presented.

Debate

M/S K Klüg / T Nicolas

Carried.

7 ii) Committees of the NCRC will limit their budget allocation to 35% of their total budget to the food line item.

Motion: to adopt recommendation 7ii as presented.

Debate

M/S K Klüg / G Kelly

Defeated.

7 iii) With the development of a 3 year budget cycle of the NCRC, Committees will be encouraged to develop a 3 year plan and allowed to carry over their unexpended funds during the 3 year cycle. Each committee will start at zero following a 3 year cycle. The first 3 year cycle is to be 2007/2008/2009.

Motion: to adopt recommendation 7iii as presented.

Debate

M/S K Klüg / B Stewart

Carried.

*7 iv) There are **four** (4) fundamental restrictions in association with the NCR Committee Budgets. Committees may:*

- a) approve travel outside the region to a maximum of \$500.00 per member
- b) approve individual donations to a maximum of \$500.00
- c) approve the expenses of a guest speaker to a maximum of \$500.00
- d) **Committee chairs spending authority is capped at \$250.00. For any amount higher it must be approved by the Committee executive.**

Only 7 iv d is up for debate as the three other restrictions were previously approved.

Motion: to adopt recommendation 7iv as presented.

Debate

Motion: to accept 7 iv d however to make it a separate line item. Consensus of the floor – the suggestion will be acted upon.

These decisions will apply to the Area Councils as well as the committees. Challenge to the chair; area councils are not a committee. The chair rules that area councils are a committee of the Council. The ruling of the chair is sustained.

M/S K Klüg / B Stewart
Carried.

By consensus, item 8 will now be dealt with as it is getting late and Alex Sauvé is present at the request of the Executive.

8) Men's Action and Support Committee Terms of Reference

Review of the terms of reference.

Motion: to accept the terms of reference as proposed.

(Note to change French version of status to mandat.)

M/S E Hickey / P McGrath

Debate

Motion: to call the question.

M/S J Giles / T Nicolas

Carried.

Motion: to accept the terms of reference as proposed.

M/S E Hickey / P McGrath

Motion to accept the terms of reference as proposed is carried by a vote of 7 to 6.

Recorded against

T Nicolas

K Klüg

M Fitzpatrick

J Giles

G Kelly

B Stewart

(Verbatim to be supplied on MASC item.)

7) c) Allocation of Funding 2006

Motion: to accept the proposed NCR Council budget of 2006 with the addition of AEC additional funding.

M/S K Klüg / T Nicolas

Debate

Carried.

Recorded against

P McGrath

Motion: to amend the accepted budget to provide \$500 for MASC by taking \$50 from each committee.

M/S K Klüg / T Nicolas

Debate

Motion to amend: funds to be allocated to MASC should be taken from the contingency reserve.

M/S M Fitzpatrick / P McGrath

Carried.

Motion: to accept the base allocation for 2006 as amended.

M/S K Klüg / T Nicolas

Carried unanimously.

d) Budget Plans 2007 / 2008 / 2009

Motion: to accept the proposed budget plan for 2007/2008/2009 as amended to include \$500 taken from the contingency reserve to fund MASC.

M/S K Klüg / G Kelly

Debate

Carried.

Recorded Against

P McGrath

Motion: to adjourn.

M/S Z Buckley / C Laguerre

Motion to adjourn is carried.

(Next NCR Council meeting: January 21 & 22, 2006, next NCRC Executive meeting February 16, 2006.)